



EMBARCADERO CONFERENCE CENTER

Room Rental Rates & Specifications

Crocker Room

	EC Tenant	Non-Tenant
Half Day	\$200	\$300
Full Day	\$400	\$600

Capacity: 8 Boardroom

Dimensions: 18' x 17' **Square Feet:** 306

Hopkins Room

	EC Tenant	Non-Tenant
Half Day	\$300	\$400
Full Day	\$500	\$700

Capacity: 12 Boardroom

Dimensions: 18' x 25' **Square Feet:** 450

Huntington Room

	EC Tenant	Non-Tenant
Half Day	\$200	\$300
Full Day	\$400	\$600

Capacity: 12 Boardroom

Dimensions: 25' x 17' **Square Feet:** 425

Stanford Room

	EC Tenant	Non-Tenant
Half Day	\$500	\$600
Full Day	\$800	\$900

Capacity: 35 U-Shape 42 Classroom, 72 Theater

Dimensions: 22' x 43' **Square Feet:** 946

Half Day (4 hours)

8:00 AM – 12:00 PM *or* 1:00 PM – 5:00 PM

Full Day (9 hours)

8:00 AM – 5:00 PM

Additional hours depending upon availability will be at a rate of \$150 per hour for Embarcadero Center tenants and \$200 per hour for non-tenants. A four-hour minimum is required for meetings conducted past 6:00 PM. The Conference Center is available only on a Monday through Friday basis.

User shall have access to the specified room/space rented only during the half/full day block of time or specified contracted times. This allocated time shall include User's set-up, decorating, clean-up, and removal of persons, personal belongings, all rental equipment, and display materials.